

## 2022 RNID-FPA Translational Grant scheme full application form guidance

This document explains the structure of the Translational Grant application form and provides guidance on the information to include in each section.

If you do not have a background in hearing loss and tinnitus research, please ensure that experts in the field will be actively involved in the proposed project to guarantee appropriate guidance of the project.

Question	Guidance
1. Applicants	Please provide the requested details for up to 4 applicants
2. Lead scientific contact details	Enter the full postal address and telephone number of one of the applicants listed in 1., who will be the main point of contact with RNID during the scientific evaluation and reporting processes.
3. Project administration	Please provide the requested information on the administration of the project. The proposed start between 1 <sup>st</sup> April 2023 and 30 <sup>th</sup> September 2023. Projects can run for up to 36 months.
4. Please identify any collaborators on the project	Collaborators are individuals/groups whose input will contribute to the success of the project but who will <u>not</u> receive funding from this grant.
5. Please give details of your Technology Transfer Officer	Please provide the requested contact details for your technology transfer officer or equivalent representative at your institution responsible for exploiting or managing any IP that may emerge from the project.
6. Please demonstrate access to expertise	Please briefly demonstrate that the applicants have the necessary expertise and knowledge of the field to conduct the proposed research and interpret the findings or explain how they will ensure access to independent expert advice/support.
7. Project title	Please enter the full title of your project.
8. Keywords	Please provide a maximum of 7 keywords that define the scope of your project

<p>9. Lay summary of research project</p>	<p>Describe the proposed research in simple terms that could be publicised to a general audience without advanced scientific training.</p> <p>Please note that applications will not be progressed without a suitable lay summary.</p>
<p>10. Scientific abstract</p>	<p>This is an opportunity to provide a short summary of the key objectives of the project. It is important that this summary contains sufficient information to provide a clear understanding of the overall vision of the project.</p> <p>The scientific abstract will be used by external reviewers to determine whether they have the expertise to review your application and therefore should <b>NOT</b> contain any confidential information.</p>
<p>11. Research question</p>	<p>Please provide concise statements detailing:</p> <ol style="list-style-type: none"> <li>1. What is your research question? (maximum 100 words)</li> <li>2. Why is it important? (maximum 200 words)</li> <li>3. How will you use the project's findings? (maximum 250 words)</li> </ol>
<p>12. Innovation</p>	<p>Please provide information on:</p> <ol style="list-style-type: none"> <li>1. What is the clinical unmet need that the project seeks to address and its target population? (maximum 200 words)</li> <li>2. What are the competing solutions and their stages of development?</li> <li>3. What is the competitive advantage of the proposed approach? (maximum 200 words)</li> </ol>

	Please provide a clear description of the innovative aspects of the proposal in relation to the existing solutions for the clinical unmet need being addressed.
13. IP Position and Freedom to Operate	<p>Please provide information on:</p> <ol style="list-style-type: none"> <li>1. What relevant IP currently exists or is anticipated to arise from this project?</li> <li>2. Please identify any freedom to operate problems that currently exist or could arise in the future.</li> </ol>
14. Please describe the development and commercialization steps following completion of the Translational award	Please explain briefly how you intend to progress the development of your therapeutic after the completion of the Translational award. What are the next key steps and how will these be funded. For proposals addressing Translational challenges (e.g. developing new measures for clinical trials) please explain how you will ensure these are adopted and widely used.
15. Number of hours per week the applicant(s) will devote personally to this project	Please detail the number of hours per week each applicant will devote personally to this project.
16. Summary of financial support requested	<p>Please provide a brief description of the funding requested and the anticipated cost for each year. <b>Please note that as a charity, it is our policy not to fund any indirect costs or the salaries of permanent employees.</b> Funding requests should not exceed £100,000 in any one year.</p> <p>For staff costs, please enter each position for which funding is being sought on a separate line, indicating their position, full-time equivalent (if less than 1) and salary pay point. Include the total cost for each member of staff.</p> <p>Direct project running expenses include all reagents, consumables, subject costs, animal costs, software, data analysis and storage costs, fees for the use of</p>

	<p>core equipment. A more detailed explanation of these costs should be provided in the full project proposal.</p> <p>Publicity and dissemination costs include travel and registration costs for conference attendance or other dissemination activities. Please note that funds to cover publication charges should not be requested here – please see our <a href="#">Open Access Publication Policy</a> for further details of our requirements for open access publishing and defraying any required costs.</p> <p>Office or lab equipment costs include costs for computers for experimental or researcher use or other equipment that is fundamental to the project. These costs must be justified in detail in the full project proposal.</p>
17. Other support	Please provide details of any other applications in progress to support this project or work that is closely related to it.
18. Animal work	<p>Please complete all sections (to check a box, double click on the box and select the “checked” radio button).</p> <p><b>a. Severity category definitions</b> (from <a href="#">The European Directive on Animal Research</a> - Annex 8)</p> <p><b>Non-recovery:</b> Procedures which are performed entirely under general anaesthesia from which the animal shall not recover consciousness shall be classified as ‘non-recovery’.</p> <p><b>Mild:</b> Procedures on animals as a result of which the animals are likely to experience short-term mild pain, suffering or distress, as well as procedures with no significant impairment of the well-being or general condition of the animals shall be classified as ‘mild’.</p> <p><b>Moderate:</b> Procedures on animals as a result of which the animals are likely to experience short-term moderate pain, suffering or distress, or long-lasting mild pain, suffering or distress as well as procedures</p>

	<p>that are likely to cause moderate impairment of the well-being or general condition of the animals shall be classified as 'moderate'.</p> <p><b>Severe:</b> Procedures on animals as a result of which the animals are likely to experience severe pain, suffering or distress, or long-lasting moderate pain, suffering or distress as well as procedures, that are likely to cause severe impairment of the well-being or general condition of the animals shall be classified as 'severe'.</p> <p><i><b>N.B.</b> If you propose to use rodents in your research and are based <b>outside the UK</b>, you must complete a short annex of tick-box questions in addition to this form, which should have been sent to you with the full application form. If your application proposes the use of non-human primates, cats, dogs or equines and you are based <b>in any country (including the UK)</b>, you must complete a short annex of additional questions alongside your proposal. Please let us know at <a href="mailto:trg@rnid.org.uk">trg@rnid.org.uk</a> <b>before</b> submitting your application, and we will supply you with the extra questions.</i></p>
19. Human participants	Please complete the checkbox sections (to check a box, double click on the box and select the "checked" radio button).
20. Confirmations	Please complete the checkbox sections (to check a box, double click on the box and select the "checked" radio button).
21. How did you hear about the RNID-FPA Translational Grant scheme?	Please let us know how you found out about this grant scheme.
22. Reviewers	Your application will be sent to external reviewers chosen by our scientific staff and you may provide the name and contact details of up to three scientific reviewers whom you feel would be suitable to comment on your application.

	<p>These must not include colleagues from your current organisation or those with whom you have collaborated in the last two years, e.g. co-applicants or co-authors on grants or papers.</p> <p>Please note :</p> <ul style="list-style-type: none"> <li>• We may or may not choose to approach some, or all, of the individuals you have selected.</li> <li>• Under no circumstances should you enter into correspondence with them about your application.</li> </ul> <p>Please indicate any individuals or groups who should <u>not</u> be contacted to review this application (giving a brief reason in brackets, such as a conflict of interest).</p>
Full Project Proposal	<p>The following information <b>must</b> be included:</p> <ol style="list-style-type: none"> <li>A summary of relevant background research. Detail relevant prior experimental/technical evidence and explain how these previous results underpin the proposed study.</li> <li>The current status of the project (including achievements as well as obstacles encountered). We advise ensuring all information relevant to the proposed research is included in the application as preliminary data, and/or the wider supporting evidence made available via e.g. preprinting.</li> <li>Details of the proposed research methods and outcome measures.</li> <li>An explicit timetable for each stage of the research, indicating anticipated milestones of progress and contingencies to address possible obstacles.</li> <li>A detailed explanation of how the requested funds will be used.</li> <li>The plan for dissemination.</li> </ol>

Summary CVs	Please provide a CV, in the format specified in the application form, for each applicant named in Section 1. Each CV should be no more than 3 pages.
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**For more information, please contact:**

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